

STUDENT JOURNAL 2020-21



CBS ROSCOMMON

Na Bráithre Críostaí

Galway Road, Roscommon Town
CO. ROSCOMMON

Principal: Ms. Fiona Gallagher

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SCHOOL CONTACT DETAILS

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MISSION STATEMENT

The Christian Brothers School Roscommon strives to prepare and nurture our students in life, career and as valued members of society in a caring Christian environment.

We seek to work with the local community and agencies to Foster the development of the individual and collective talents of all students and staff.

PRAYER

*O God, we thank you for the life of Edmund Rice.
He opened his heart to Christ present in those
Oppressed by poverty and injustice.*

*May we follow his example of faith and
generosity.*

Grant us the courage and compassion of Edmund

As we seek to live lifes of love and service.

We ask this through Christ our Lord,

Amen



A PROUD TRADITION MOVING FORWARD

Inspired by Edmund Rice's vision and mission CBS Roscommon has a proud tradition in offering an excellent teaching and learning experience to second level students in the local and wider community. The school is under the trusteeship of Edmund Rice Schools Trust and is a school that caters for young people from a diverse range of backgrounds and have been quick to respond to the emerging needs of students and communities. The educational approach subscribes to the holistic vision expressed in the following five key elements of the Edmund Rice Schools Charter:



- Nurturing faith, Christian spirituality and Gospel-based values;
- Promoting partnership;
- Excelling in teaching and learning;
- Creating a caring school community;
- Inspiring transformational leadership.



WHY CHOOSE CBS ROSCOMMON?

We have a proud tradition of providing the highest in educational standards to those who come through our doors.

- Academic excellence
- High record of college entry and retention
- Dedicated innovative teachers
- High standards of behaviour and discipline
- Tradition of sport
- Individual talents nurtured
- Welcoming of all faiths
- Broad curriculum
- Care team and learning support team
- Edmund Rice Autism Centre
- Inclusive, positive and open atmosphere
- Community engagement
- Edmund Rice tradition which fosters holistic development
- Student enrichment programmes
- Tradition of sporting excellence and success in many sporting disciplines - Gaelic football, Hurling, Rugby, Athletics and Handball
- Many extra curricular activities
- Broad curriculum of subjects (Core and Optional) for Junior Cert and Leaving Cert
- State of the art Science Labs, Computer and Practical rooms
- Digital Learning Environment - free Office 365 for all students

CBS ROSCOMMON AIMS:

- To maintain the highest standards of teaching and learning within the school environment;
- To provide a broad and balanced curriculum for all students; addressing their needs and enabling them to experience both personal and academic success;
- To encourage the students to value one another and to respect the views of other members of their community;
- To develop the students' self-confidence, self-esteem and self-discipline;
- To prepare the students for the opportunities, responsibilities and experiences of adult life;
- To respond in a sympathetic and understanding way to the concerns, fears and worries of all students;
- To provide opportunities for reflection and discussion enabling students to develop a framework for responsible decision-making.

PROMOTING POSITIVE BEHAVIOUR AND WELLBEING

CBS Roscommon through its Code of Behaviour affirms the rights of all students to a positive learning environment which is free from disruption. Promoting good behaviour and preventing inappropriate behaviour are the main goals of the Code of Behaviour.

We recognise and affirm positive behaviour, progress and effort within the classroom and the wider school. This is done on a formal and informal basis by:

- Fostering and encouraging positive relationships within the whole school community.
- Treating all pupils equally and fairly.
- Valuing and acknowledging each pupil.
- Promoting excellence in teaching and learning.
- Teachers modelling values that inspire students and pupil/teacher interaction both inside and outside the classroom.
- Verbally praising students' work and conduct in class.
- Positive comments in the Journal and/or on homework.
- Awareness Weeks such as our Healthy Mind and Body week.
- Promoting positive relationships and behaviour at First Year Induction; Open Day and at assemblies.
- Class teachers and Year Heads working with students.
- Providing a wide range of extra-curricular activities.
- The support of both our Care team and Guidance and Counselling team.
- Promoting the involvement of parents including:
 - § Formal & Informal contact
 - § Parent- Teacher meetings
 - § Christmas and Summer Reports
 - § Use of the Journal
 - § The Parents' Council
- Encouraging student involvement through:
 - § Extra-curricular activities
 - § Student Council
 - § TY Mentoring Programme
- Recognising achievement through intercom announcements and use of the school web-site.
- By the school's Awards system including
 - § Class Awards for Best Student & overall contribution to school life
 - § Sports Awards and Presentation night
 - § Award for best Junior Certificate and Leaving Certificate results
 - § Leaving Certificate annual awards for past pupils
 - § Attendance awards



OUR EXPECTATIONS

This code has been developed in consultation with the school partners with the intention of encouraging students to behave appropriately, become self-disciplined and responsible in their adult lives. The code, which is in everyone's interest, has the following aims:

- To create a school that is safe for all.
- To provide an orderly environment for teaching and learning.
- To educate students to be courteous and respectful of others.
- To prepare students to become responsible citizens.
- To respect every student's right to an education.

Expectations of Staff, Students and Parents/Guardians

CBS Roscommon aims to promote high standards of honesty, courtesy and mutual respect at all times and these values form the basis of all relationships in the school. Fairness is a priority for all staff in their dealings with each other, students and their families. Parents/guardians have a responsibility to actively support the staff of the school in the fair application of the Code of Behaviour. Parents will be encouraged to involve themselves in positive participation in school life in order to facilitate the development of mutually beneficial links between school and home.

The Code of Behaviour outlines:

- The standard of behaviour expected from all students.
- The procedures taken when the student fails/refuses to observe the Code of Behaviour.
- The procedures to be followed relating to notification of a student's absence from school.

Note: Procedures relating to exclusion (temporary or permanent) are dealt with in the school's Suspension & Exclusion Policy.

School Rules and School Journal

The standards and rules contained in this code of behaviour apply within the environs of the school. They also apply outside the school and in any situation where the student is still the responsibility of the school. Examples include attending school games, tours, extra-curricular activities or other school-related events. They apply where the student can be readily identified as a student of the school by their school uniform. This includes travel between the home and school. The School Rules may also apply where the students engage in serious misbehaviour outside the school and their actions are deemed to have a direct impact on the school or on the reputation of the school.

1. All Students should be punctual for class. Students should be present at 8.55am in the morning. Students who are not on time for the first class in the morning should present a late note, sign the late book and have the "Punctuality Log" section of their journal stamped and signed by the Principal/Deputy Principal. The reason for their late admission to school must be stated and signed by one or other parent/guardian. Students must remain on the school premises from 8.55 am to 3.40 pm Monday to Thursday and 1.10 pm on Fridays unless they are taking part in an organised school activity.
 - It is the responsibility of the student to arrive on time for school. Students who arrive late for class will be put on lunch time detention on that day. Regular lateness will result in further detention on Friday afternoon.
 - Senior students are allowed to leave the premises at lunchtime only.
 - Junior students must remain on the school premises. . . activity.
 - Senior Students are allowed to leave the premises at lunch time only. NO student is to leave the school grounds at small break in the morning. Students attending matches or any extra-curricular activity and return to school during school time is not allowed to leave the school premises to purchase food. Students are encouraged to bring extra lunch on those days. More importantly students must take responsibility to get all homework from any of the classes they have missed.

Leaving Early:

Should a student need to leave the school early, the following procedure must be followed:

- A note from the Journal signed by a parent must be presented to Principal/ Deputy Principal.
 - If attending for a medical appointment the appointment card must be presented.
 - A parent must sign out the student in the book provided for this purpose and report to the Principal and or Deputy Principal.
 - Under no circumstances should a pupil leave the premises without following the above procedure or consulting the Principal or Deputy Principal. Failure to do this may result in sanctions up to and including suspension.
2. Students shall treat staff, fellow students and visitors to the school with dignity, due respect and courtesy at all times. Behaviour such as verbal or physical abuse of staff, visitors and students will be sanctioned up to and including expulsion.
 3. Students must attend every class assigned to them on their timetable. Visits to the toilets and lockers, routine messages, etc. shall be restricted to break times.
 4. Students should have the appropriate textbooks, notebooks and writing materials with them for each class. At all times, students should have their school journal with them.



5. Students must show respect for the rights of others at all times. This rule particularly forbids:
 - a. Bullying of any kind.
 - b. Chewing, drinking or eating in class.
 - c. The possession or use of aerosol sprays, tippex or similar products.
 - d. Theft, damage and/or interference with the property of the school, staff members, school visitors or other students.
 - e. Disruptive behaviour which prevents a teacher teaching and/or students learning.
 - f. Any action that puts others at risk of injury.
6. Smoking is prohibited on the school premises, in the immediate vicinity of the school and on school activities. The public ban on smoking was introduced by the Tobacco Smoking (Prohibition) Regulations 2003. This legislation bans “smoking tobacco”. E cigarettes produce vapour as opposed to smoke and therefore are not included in the prohibition. CBS Roscommon will not allow the use of E-cigarettes on the school premises.
7. No student may possess, distribute, consume or be under the influence of alcohol or drugs during school hours or any activity organised by the school.
8. The use of mobile phones on the school premises is forbidden at all times. If confiscated they may be collected only by parents/guardians. The school accepts no responsibility for lost, stolen or damaged mobile phones. The safety and security of mobile phones is wholly a matter for the student/parent/guardian.
9. The school reserves the right to view the content of a phone, in the presence of the student, to ensure it contains no image or content that may compromise a member of the school community. The school accepts no responsibility for lost, stolen or damaged mobile phones. The safety and security of mobile phones is wholly a matter for the student/parent/guardian. The school reserves the right to view the content of a phone, in the presence of the student, to ensure it contains no image or content that may compromise a member of the school community.
10. Students must never behave in a manner that would damage the reputation of our school.
11. It is each student’s responsibility to look after his own journal, to see that it is used appropriately and that it is not defaced. If defaced you will be requested to replace it at a cost.
12. If a student feels unwell during the school day, he should go to the Deputy Principal or Principal who will arrange for the school office to contact home if necessary. **Students should not contact home themselves** in such circumstances, any student who does so may be placed on detention.
13. Any action by a student whether inside or outside the school, which is damaging to the school or brings the school into disrepute is a breach of school rules.
14. Further to the above rules any other breaches of discipline will be dealt with at the discretion of the Principal and the Deputy Principal.

DETENTION

For breaches of the Code of Behaviour it may be deemed appropriate to implement a detention period for a student. Detention may take place during the school day (lunch time detention at the discretion of the individual teacher) or after school hours (Friday from 1.30pm – 2.30pm). The student will be given details of when and where detention will take place. The duration of the detention will also be stated. The student will be aware of the impending detention so that relevant arrangements can be put in place.

Failure to attend an assigned detention will be considered to be a very serious breach of school discipline and result in a Behaviour Incident Report being issued and/or further disciplinary action. It is not advised that detention be issued for class related digressions, such as failure to complete/hand up homework, minor disruption of class, failure to attend class with correct equipment. Such issues should be monitored, recorded and reported to parents using a formal notification from the teacher.

Detention may be assigned for incidents such as:

- Absence from class without permission.
- Repeated lateness for class.
- Late to school in the morning or after lunch break.
- Minor acts of vandalism/damage to school property.
- Failure to obtain relevant permission to leave school early.
- Failure to follow school notices relating to movement around school.
- Inappropriate behaviour on the corridors.

This list is not exhaustive.

School policies include the following and are available on the school website or from the Principal.

1. Admissions Policy
2. Code of Behaviour
3. Suspension and Expulsion Policy
4. Anti-Bullying Procedures and Policy
5. Child Safeguarding Statement and Child Protection Policy and Procedures
6. RSE and SPHE policy
7. Whole School Inclusion Policy
8. Smoke Free workplace Policy
9. Class Room Based Assessment Policy
10. Attendance and Homework Policy



UNIFORM AND APPEARANCE

The school uniform symbolises the proud tradition, identity and equality that exists in CBS Roscommon. As representatives of the school, students are expected to continue this tradition by wearing the full uniform correctly and to keep your general appearance neat and tidy.

The official school uniform must be worn at all times and consists of:

1. You are expected to be neat and tidy in person and dressed appropriately in uniform throughout the school day.
2. The school uniform is :
 - a. *Light blue jumper with crest for junior students and dark navy for TY and senior students;*
 - b. *Plain grey trousers*
 - c. *Pale blue shirt*
 - d. *Black shoes (not black runners and no coloured markings)*
 - e. *CBS School Jacket – available from the school. No other jacket will be allowed and hoodies or other items of clothing will be confiscated.*
3. Earrings, nose studs, eyebrow rings/bars or other items of facial piercing must be removed before entering the school grounds for Health and Safety reasons.
4. Student hairstyles must conform to the requirements of the school community. These requirements are in place to maintain a reasonably uniform appearance. Currently, the requirements are:
 - (a) A minimum of grade-2 haircut and of natural colour.
 - (b) No extreme hairstyles will be allowed.
5. Personal hygiene extends to all students whereby students are expected to come to school clean and tidy.
6. For PE classes Runners must be worn PE Teachers will advise regarding appropriate PE gear, see PE Policy 2016.
7. Each item of uniform must be clearly labelled with the student's name.
8. Full school uniform must be worn for all school related activities.

I agree to support the school in upholding the standards set out in all of the above:

Parents Signature: _____

Student Signature: _____

Date: _____

THE EDMUND RICE AUTISM CENTRE

The Edmund Rice Autism Centre officially opened its doors in 2015 and has been going from strength to strength ever since. The Centre consists of a sensory room, occupational therapy room, life skills room, sensory garden with outdoor equipment; horticulture room, quiet room, kitchen and classrooms which have all been specifically designed to meet the needs of Students who are on the Autism Spectrum.

ASD Centre Aims:

Each student that attends our school is valued for their individual worth here at CBS Roscommon;

We ensure that a student with special needs is given every single opportunity to guarantee a successful and happy school life and we believe our autistic centre will be an added gateway through which students can achieve their very best;

To prepare students for community life.

The students can access a curriculum that is matched to their needs and capacities through carefully planned individual learning activities and through the use of differentiation strategies in group activities. Subject areas include: English, Maths, CSPE and environmental studies Social, Personal and Health Education (SPHE,) horticulture, Home Economics, Music, Drama and Physical Education.

The additional approaches to teaching and learning are as follows: Picture Exchange Communication System (PECS,) Treatment and Education of Autistic and related Communication-handicapped Children (TEACCH,) Applied Behaviour Analysis (ABA,) Intensive Interaction & Relationship Development. Social Stories will also be used. Each applied, as appropriate.

The implementation of the Curriculum will be enhanced through a programme of trips to local places, designed to help further prepare the students for successful living in our community (playground visits, coffee shop, shopping tasks, library, post office, park walk, cinema trips, fire station etc.)

“If they can’t learn the way we teach, we teach the way they learn”, O. Ivar Lovaas



TRANSITION FROM PRIMARY TO SECONDARY – SUPPORT SYSTEMS

The wellbeing of all our students continues to be at the heart of school life here in CBS Roscommon. Beginning with the transition from primary school to secondary school all of our First Year students are supported through the following supports and structures that are in place to ensure that each student is given every opportunity to reach his full potential in an inclusive and safe environment here in the school.

- Opportunity for parents/guardians to meet with the school management team as part of the enrolment process
- Opportunity for parents/guardians to meet with teachers and the wider school community through our Introduction Evening held in early September
- First Year Induction Programme
- Individual meetings with the Guidance Counsellor and/or Year Head
- Mentoring Programme for First Year students
- Promotion of positive behaviour through weekly assemblies and our Student of the Month Initiative
- Each student is part of the school's Pastoral Care Structure which a designated Class Tutor and Year Head
- VSware – Parents can stay involved and up-to-date with their son's progress through VS Ware, a secure online student record system. Through VSware parents can view up-to-date assessment results, timetable, attendance and other relevant information
- Subject Sampling to ensure that students make the correct subject choice
- A variety of extra-curricular activities – football, rugby, hurling, basketball, soccer, scifest, ms-readathon, evening study, wellbeing week and seachtain na gaeilge.
- Student Voice – a nominee from each First Year class sits on the school's Student Council affording all First Year students a voice in the day to day running of our school community. A prefect from each First Year class takes responsibility for daily class management.

STUDENT SUPPORTS

Promoting Positive Behaviour

Our school community promotes an atmosphere of respect, courtesy and positive behaviour. Promoting positive behaviour fulfills the values of our Mission Statement and encourages our students to live out the values of this Edmund Rice community. The Code of Behaviour is an essential means of promoting self-respect, respect for others and respect for the environment. Our Code of Behaviour is available on www.cbsroscommon.ie

Care Team Structure

In keeping with our Mission Statement of a school community with the values of a Christian, caring society we are particularly proud of our Junior and Senior Care team structures.

Each student is part of a class group which has an individual Class Tutor and a designated Year Head. This care team focuses on the welfare and academic progress of each student. This structure is further enhanced by the work of our Guidance Counsellor and Care teams at junior and senior level.

A Whole-School Approach to Wellbeing

Our Wellbeing programme aims to foster happy, confident, responsible and resilient students who feel connected to CBS Roscommon. During themed Wellbeing Weeks students engage with social issues from anti-bullying, acts of kindness to active citizenship. Participation in Wellbeing initiatives builds resilience and creates a sense of pride and belonging to our school community.

Transition from Primary to Secondary School

Our First Years are assisted in making this transition successfully through the following:

- Opportunity for parents to meet with the school management team as part of the enrolment process
- First Year Induction Programme
- Individual meeting(s) with a Guidance Counsellor and/or Year Head and Special Education Needs Coordinator
- Mentoring Programme for First Years



Reports and Parent-Teacher Meetings

Reports on each student's progress are sent home twice yearly. Formal meetings for parents of students in each year group are held annually. On these occasions parents and teachers can meet to discuss the progress being made by the student or any matter of mutual concern.

Parents are encouraged to come to these meetings as they allow us to build up the strong links between home and school which are of benefit to the students. If parents wish to discuss their daughter's progress with a member of staff at any other time, they should contact the school office to make an appointment.

VShare

Parents can stay involved and up-to-date with their child's progress through VShare, our secure, online student record system. Access through our website facilitates parents to view up-to-date assessment results, timetables, attendance and other information, all this from the comfort of your home or office.

Text System

CBS Roscommon offers a text service to parents to notify them of student absences, keep them informed of all school activity and alert them to event changes. This may include reminders for parent-teacher meetings, sporting activities, school emergencies, general notices and unplanned closures.

Monitoring Progress

We aim to foster the academic ability of each student to the full extent of their potential. Through our assessment procedures we encourage each student to reach that potential. Teachers regularly monitor the progress of students. At whole-school level, we have procedures in place for identifying students in need of support or encouragement at an early stage.

GIVING STUDENTS A VOICE - CBS ROSCOMMON STUDENT COUNCIL

A Student Council is a representative structure through which students in a post-primary school can become involved in the affairs of the school, working in partnership with school management and staff and parents for the benefit of the school and its students. Students have a valuable contribution to make to the successful running of a school in accordance with the school's Mission Statement. As well as facilitating this, the Student Council also provides a vital link between the different school partners; Students, Teachers, School Management Team, Parents and the Board of Management. The Student Council helps prepare students for citizenship and fosters mature behaviour as well as providing opportunities for personal development.

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The Student Council is a representative body of students who provide a voice for the general student population within the school. The Student Council consists of a suitable number of students from each year in the school and two non-voting staff members (Liaison Teachers). The role of the Liaison Teachers is to oversee Student Council meetings and to ensure that rules are adhered to.

Aims

1. To provide a forum for students to discuss their concerns and affairs and relay such concerns to School Management.
2. To support Management in the development and running of the School, e.g. contribute in a meaningful way to reviewing and implementing school policy.
3. To improve the lines of communication between all school partners (Students, Teachers, Non-Teaching staff, School Management, Board of Management, Parents and the Local Community).



4. To promote an environment suitable for the personal development of all students in line with the school's Mission Statement.
5. To nurture important skills among students, e.g. participation, communication, leadership, problem- solving, public speaking, organising events, chairing meetings etc.

Each class across each year group elects a representative to the Student Council, who meet regularly with staff representatives and the Principal. Students are encouraged to discuss issues of relevance to them and to participate in the decision-making process in our school. These students are active in fundraising for charity, and in the organisation of wellbeing days and events, as well as events relating to current affairs for the benefit of staff, students and the wider community.





STUDENT/PARENT CONTRACT

I have read, understand and agree to abide by the CBS Roscommon Code of Behaviour.

Student's Signature _____ Date _____

As parent/guardian of the above student, I have **read and understand** the Code of Behaviour/Policies set out in this journal **as well as** those on the school website.

I HEREBY ACCEPT:

- the school's overall **Code of Behaviour** (general behaviour, detention, smoking/alcohol/substance abuse, uniform, mobile phone/personal electronic device use, attendance & punctuality, journal use, ladder of referral)
- the school's **Anti-Bullying Policy**
- the school's **ICT Acceptable Use Policy**. I give my son permission to use the internet and the ICT facilities in the school. I accept that the school cannot be held responsible if students access unsuitable websites, but that every precaution is taken to ensure online safety.

I agree to support the school in upholding the standards set out in all the above.

Parent's Signature _____ Date _____

PARENTAL PERMISSION FORM

Each year, the school requests parental permission for students to participate in certain activities. In order to reduce paperwork and simplify record-keeping during the year, a number of permission requests have been combined in the section below. Please read each item carefully and tick the relevant box. Not all items may be relevant to each student in a given year. If you have any queries/concerns, please contact the school.

		Yes	No
Photography/School Events	On occasions such as Open Day, Graduation and other school events, local press photographers take group and individual photos of students and in some instances identify the students by name. I agree to the school using my son's name/image in this way. (Please note that removing a student from a photo of the rest of the group can be quite upsetting for that student).		
	I agree to the school using my son's name in relation to publicising school events and activities on the school website and in school publications.		
	Images of my son and his work or images of him partaking in school activities may appear on the school's website/facebook, social media page or in the school newsletter. These images may be of individuals or groups. I agree to the use of my son's image in these ways.		
RSE	The school teaches the RSE (Relationships & Sexual Education) Programme which is vetted and is a mandatory requirement by the Department of Education and Skills. Lessons are developed using suitable content and appropriate language for each year group. I agree that my son may participate in these lessons.		
Medical Emergency	In an emergency, it may be necessary to take a student to doctor/hospital and inform his parents/guardians afterwards. I give permission for my son to be taken immediately to a doctor or hospital in case of serious illness/accident. (In a non-emergency situation, it is the school's policy to inform parents/guardians if their son has had an accident in school which may require them to collect their son and take him home or to doctor/hospital).		
Guidance Counselling	I give permission for my son to avail of the support provided by the Guidance Counselling Service when needed.		
	I give permission for my son to complete any of the educational standardised tests that are used throughout the school year for educational purposes.		
	The school administers Diagnostic Tests (e.g. CAT4, NRIT) which are used to ascertain and monitor the educational progress of students. I agree to the use of this process and that the school may contact me should any concerns arise.		

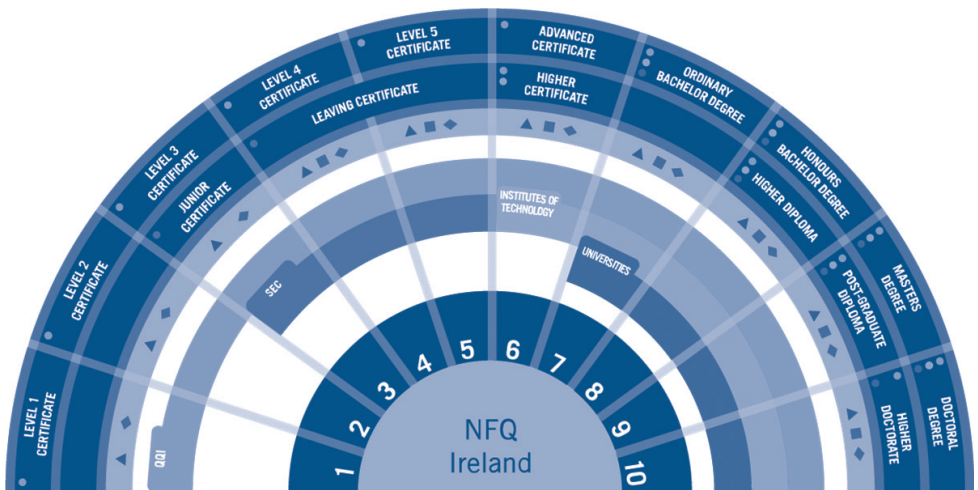
Student's Name _____ **Year** _____ **Class** _____

Parent/Guardian Name _____

Parent/Guardian Signature _____ **Date** _____



NATIONAL FRAMEWORK OF QUALIFICATIONS



AWARDING BODIES

- **Quality and Qualifications Ireland (QQI)** makes awards in further and higher education and training
- **SEC - State Examinations Commission** (Department of Education and Skills)
- **Institutes of Technology**
- **Universities**

AWARDS IN THE FRAMEWORK

There are four classes of award in the National Framework of Qualifications:



Major Awards: named in the outer rings, are the principal class of awards made at a level



Minor Awards: are for partial completion of the outcomes for a Major Award



Supplemental Awards: are for learning that is additional to a Major Award



Special Purpose Awards: are for relatively narrow or purpose-specific achievement

Junior/Leaving Cert Grades & Points Scheme 2018-19

Junior Level Grades for New Courses	Junior Cert Grades for Existing Courses	New Leaving Cert Grades	New CAO Points (Higher/Ordinary Level)
Distinction (90%-100%)	A (85% - 100%)	H1 / O1 (90% - 100%)	100 / 56
Higher Merit (75%-89%)	B (70% - 84%)	H2 / O2 (80% - 89.9%)	88 / 46
Merit (55%-74%)	C (55% - 69%)	H3 / O3 (70% - 79.9%)	77 / 37
Achieved (40%-54%)	D (40% - 54%)	H4 / O4 (60% - 69.9%)	66 / 28
Partially Achieved (20%-39%)	E (25% - 39%)	H5 / O5 (50% - 59.9%)	56 / 20
	F (10% - 24%)	H6 / O6 (40% - 49.9%)	46 / 12
	NG (0% - 9%)	H7 / O7 (30% - 39.9%)	37 / 0
		H8 / O8 (0% - 29.9%)	0

